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The recent internationalization and globalization make it inevitable to communicate successfully on a global level. English is one of the most frequently used languages for this specific purpose. Being able to properly communicate in English is a major selection criterion, especially for young professionals lacking practical experience. Legal English plays a major role for communication and practicing in law firms globally. Offices involved in international jurisdictions are reliant on this language and its use affects the outcome of processes, lawsuits and even success rates. This publication examines the role of English Legalese in the legal context for law firms not only residing in an Anglophone area. In order to debate this essential question, the author explains the historical background and the differences between Standard English and English Legalese. The publication gives relevant reasons why applying this language is a very efficient process, yet the downsides of using a very specific language need to be considered. Management should be very aware of the importance and impact this language can have on the overall prosperity of a company. In this book: - Business English; - lawyer; - young professionals; - coaching; - organizational psychology; - adult

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education

English is the dominant language of international business relations, and a good working knowledge of the language is essential for today's legal or business professional. Legal English provides a highly practical approach to the use of English in commercial legal contexts, and covers crucial law terminology and legal concepts. Written with the needs of both students and practitioners in mind, this book is particularly suitable for readers whose first language is not English but need to use English on a regular basis in legal contexts. The book covers both written and oral legal communication in typical legal situations in a straightforward manner. As well as including chapters on grammar and punctuation for legal writing, the book features sections on contract-drafting, language for negotiation, meetings and telephone conversations. This edition contains additional troubleshooting tips for legal writing, guidance on good style, and new sections on writing law essays and applying for legal positions.

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Mark McCormack, dubbed 'the most powerful man in sport', founded IMG (International Management Group) on a handshake. It was the first and is the most successful sports management company in the world, becoming a multi-million dollar, worldwide corporation whose activities in the business and marketing spheres are so diverse as to

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defy classification. Here, Mark McCormack reveals the secret of his success to key business issues such as analysing yourself and others, sales, negotiation, time management, decision-making and communication. What They Don't Teach You at Harvard Business School fills the gaps between a business school education and the street knowledge that comes from the day-to-day experience of running a business and managing people. It shares the business skills, techniques and wisdom gleaned from twenty-five years of experience.

Preparation for using English in the legal profession, using authentic legal texts and case studies. Chapters cover different types or aspects of law: Contract, Tort, Criminal, Company, Commercial, Real Property, International, Comparative Law, and litigation and arbitration. With exercises, answers, audio transcripts, case studies, and a glossary. For self-study and developing listening, speaking, reading, writing, and vocabulary skills.

Written by one of the leading scholars of private international law, this third edition is an accessible introduction to the challenging area of the conflict of laws. Fully reconfigured to take into account the changes brought about by the European Regulations, Adrian Briggs' volume is an essential overview to the field.

The International Bestseller 'With clarity and compassion, DiAngelo allows us to understand racism as a practice not restricted to "bad people." In doing so, she moves our national discussions forward. This is a necessary book for all people

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invested in societal change' Claudia Rankine Anger. Fear. Guilt. Denial. Silence. These are the ways in which ordinary white people react when it is pointed out to them that they have done or said something that has - unintentionally - caused racial offence or hurt. After, all, a racist is the worst thing a person can be, right? But these reactions only serve to silence people of colour, who cannot give honest feedback to 'liberal' white people lest they provoke a dangerous emotional reaction. Robin DiAngelo coined the term 'White Fragility' in 2011 to describe this process and is here to show us how it serves to uphold the system of white supremacy. Using knowledge and insight gained over decades of running racial awareness workshops and working on this idea as a Professor of Whiteness Studies, she shows us how we can start having more honest conversations, listen to each other better and react to feedback with grace and humility. It is not enough to simply hold abstract progressive views and condemn the obvious racists on social media - change starts with us all at a practical, granular level, and it is time for all white people to take responsibility for relinquishing their own racial supremacy. 'By turns mordant and then inspirational, an argument that powerful forces and tragic histories stack the deck fully against racial justice alongside one that we need only to be clearer, try harder, and do better' David Roediger, Los Angeles Review of Books 'The value in White Fragility lies in its

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methodical, irrefutable exposure of racism in thought and action, and its call for humility and vigilance' Katy Waldman, New Yorker 'A vital, necessary, and beautiful book' Michael Eric Dyson

International Legal English Second edition is the definitive course for students who need to work in the international legal community. International Legal English Teacher's Book is an essential companion for any teacher wishing to use International Legal English Second edition in the classroom. The book offers invaluable background information about the law topics discussed, giving teachers the confidence to explore these topics with their students. The Teacher's Book guides the teacher through the exercises in the book and suggests optional consolidation activities along the way. It includes over 50 extra photocopiable activities and adds a whole new communicative dimension to the course, with lots of ideas for discussion and role-plays.

This thorough and practical guide to teaching mathematics for grades K-6 is a perfect combination of a math methods text and resource book for pre-service and in-service elementary school teachers. The text's organization uses the Common Core State Standards as its overarching framework. Over 275 lesson activities reinforce the standards and include many examples of cooperative learning strategies, take-home activities, and activities using technology such as

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apps. Content chapters first develop a math topic, and then extend the same topic, providing foundational material that can be used throughout the elementary grades. Other useful features highlight misconceptions often held about math operations and concepts, ways to be inclusive of various cultural backgrounds, and key technology resources. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Bond Verbal Reasoning 11+ Multiple-choice Test Papers Pack 1 are realistic 11+ timed test papers, with full answers included. Each mock test paper enables children to simulate the test, developing critical exam techniques of following instructions, reading the question carefully and time management that will build confidence ahead of the test.

The publisher of the successful practical handbook *The Legal English Manual* (ISBN 978-3-9524737-4-0, www.legalenglishexperts.com) is back with two new course books, which Lawbility has developed and applied in their *Professional Legal English & Practical Skills Training* since 2010: *The Legal English Course Book Volume One/ Volume Two*. The practical self-study material and the interactive lessons teach professional business language skills and legal terminology for its application in real-life situations. Besides that, you will be

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efficiently and professionally preparing yourself for the "PLEPS" Legal English Exam. Volume One contains professional language training including relevant grammar, along with practice examples, as well as an exam preparation for crash courses. Volume Two is an intensified continuation of Volume One. The team of authors is made up of Lawbility Legal English Coaches and internationally practicing lawyers, who functioned as linguists, legal experts and practitioners and have given the body of work its three emphases, namely a language focus (with examples of professional language), a legal focus (with a reference section for legal terminology) and a practical focus (application examples for professional situations). Target group Lawyers and legal practitioners who use legal English in their daily professional life, lawyers, legal employees and students in (further) education, legal specialist translators, lecturers and legal English teachers at universities and colleges. Content Volume One (10 Modules): *Professional Language in Negotiations, Presentations & Meetings *Practice Examples for Correspondence & Editing: Contracts, Letters, E-Mails, Reports, Minutes *"PLEPS" Exam Preparation Advantages at a Glance: *Course material from tried and tested legal English course concept *Teaches oral and written professional languages competences *Suitable for self-study and group lessons through different forms of training including solutions *Suitable for use in legal

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English courses at universities, in law firms and legal departments *Teacher's Handbook with useful methodical tips and Train The Trainer offers for lecturers available upon request (contact@lawbility.ch) Date of release Volume Two: Summer 2018

***DICTIONARY OF BUSINESS AND COMPANY LAW** - learn English vocabulary for international lawyers and business professionals *Over 150 **LEGAL ENGLISH** terms and phrases explained in plain English ***WRITTEN** by a UK qualified lawyer and legal English trainer This legal English dictionary is designed to improve and test lawyers business professionals legal English as practised around the world. Readers learn the basic principles, terms and concepts that underpin law, then discover how those ideas can be applied in practice. Learn English legal vocabulary while studying the same topics taught by English legal courses. Especially useful for lawyers and business professionals whose first language is not English.

International Legal English Teacher's Book is an essential companion for any teacher wishing to use International Legal English in the classroom. The book offers invaluable background information about the law topics discussed, giving teachers the confidence to explore these topics with their students. The Teacher's Book guides the teacher through the exercises in the book and

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suggests optional consolidation activities along the way. It includes 45 extra photocopiable activities and adds a whole new communicative dimension to the course, with lots of ideas for discussion and role-plays.

Over the course of the last few decades, the European legislature has adopted a total of 18 Regulations in the area of private international law, including civil procedure. The resulting substantial legislative unification has been described as the first true 'Europeanisation' of private international law and even as a kind of 'European Choice of Law Revolution'. However, it remains largely unclear whether the far-reaching unification of the 'law on the books' has turned private international law into a truly European 'law in action': To what extent is European private international law actually based on uniform European rules common to all Member States rather than on state treaties or instruments of enhanced cooperation? Is the manner in which academics and practitioners analyse and interpret European private international law really different from previously existing domestic approaches to private international law? Or, rather, is the actual application and interpretation of European private international law still influenced, or even dominated, by national legal traditions, leading to a re-fragmentation of a supposedly uniform body of law?

Unique contemporary restatement of the law of war at sea, with explanation

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providing expert commentary.

Professional English in Use Law is a brand new addition to the Professional English in Use series.

This pack consists of the Student's Book with answers with CD-ROM and Class Audio CDs. The Student's Book fully prepares students to tackle each part of every exam paper. Unique grammar and vocabulary exercises train students to avoid common mistakes. The interactive CD-ROM provides comprehensive extra practice of the language and topics covered in the book and supports mixed ability focusing on students' own particular areas of difficulty. The Class Audio CDs contain the recordings for the listening exercises in the Student's Book. A full practice test is available online for teachers to access.

This practical handbook provides a comprehensive overview of professional legal language and practical skills. Prepared by native English-speaking lawyers, the book includes professional legal English terminology, practice-oriented examples and sample documents for use in your daily practice. Structured to provide a legal focus, a language focus as well as a practical focus, it helps you apply your professional legal expertise competently in various English-language situations. English is the dominant language of international business relations, and a good working knowledge of the language is essential for today's legal or business

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professional. This book provides a highly practical approach to the use of English in commercial legal contexts, and covers crucial law terminology and legal concepts. Written with the needs of both students and practitioners in mind, this book is particularly suitable for readers whose first language is not English but need to use English on a regular basis in legal contexts. The book covers both written and verbal legal communication in typical legal situations in a straightforward manner. In addition to chapters on the grammar and punctuation utilised in legal writing, the book features sections on contract-drafting and the language used in negotiations, meetings and telephone conversations. It features a companion website which contains exercises covering the majority of the topics covered in the book's chapters. This edition thoroughly revises and expands the content of the companion website and contains updated examples, more detailed explanations of problematic areas and an expanded section on writing law essays.

Authored by a qualified engineer with professional experience in both engineering and English language teaching, the book covers essential technical English vocabulary in context. Over 1000 words and phrases are presented to help engineers or engineering students better communicate in English on the job, using a format designed to make self-study more intuitive-- words and

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expressions are explained on the left-hand pages, and practice activities are on the right hand pages. Suitable for Upper Intermediate level learners of English (CEF B1-B2).

Lord Denning, an influential but controversial English judge, stated that 'Words are the lawyer's tools of trade'. This course book reflects that conviction as it focuses on words, the language of the law - legal terms, expressions, and grammar - introduced systematically with relevant aspects of the law, and examined in context through analytical reading activities based on original legal texts selected for their interest and importance in different branches of the common law system. This book explores constitutional law, criminal law, tort, and contract; yet includes international legal contexts, with a particular focus on human rights and European law. The presentation of legal concepts and terminology in context in each chapter is graded so that the course progresses, building on the vocabulary and law encountered in earlier chapters. Each chapter, organized thematically, includes a series of activities - tasks - to complete, yet the book does not presuppose previous knowledge of legal English or of the common law: full answer keys and reflective commentary on both legal and linguistic aspects are given and sections marked 'Advanced' offer especially challenging materials. Consolidation sections are designed to test students'

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global comprehension of the legal texts analysed, including precise usage of legal vocabulary in context, with solutions. Common Law Legal English and Grammar is addressed to the non-native speaker of English, and in particular, intermediate to advanced students who are studying law, or academics with a professional interest in Anglo-American law. Practising lawyers will also find that the book offers valuable analysis of the language of legal documents. Please note, this book is not available for purchase in Italy.

'Thoroughly researched and written with such calm authority, yet makes you want to scream with righteous indignation' John O'Farrell Britain's private, fee-paying schools are institutions where children from affluent families have their privileges further entrenched through a high-quality, richly-resourced education. Engines of Privilege contends that, in a society that mouths the virtues of equality of opportunity, of fairness and of social cohesion, the educational apartheid separating private schools from our state schools deploys our national educational resources unfairly; blocks social mobility; reproduces privilege down the generations; and underpins a damaging democratic deficit in our society. Francis Green and David Kynaston carefully examine options for change, while drawing on the valuable lessons of history. Clear, vigorous prose is combined with forensic analysis to powerful effect, illuminating the painful

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contrast between the importance of private schools in British society and the near-absence of serious, policy-shaping debate.

Test-preparation material available for Cambridge ESOL's ILEC. Provides five complete practice tests to build students' confidence with the tests. Success with ILEC provides practice material to help students prepare for the exam. The language skills tested in ILEC are reading, listening, writing and speaking; the techniques required for ILEC, eg. Reading for gist, listening for detail, presenting written argument and discussing legal business; the question types found in ILEC, eg. Multiple choice, open cloze, word formation, listen and complete, presenting oral information. What is ILEC? ILEC (International Legal English Certificate) is a high-level language qualification for lawyers. Key Features- 5 complete ILEC tests Detailed explanation of each part of the ILEC test; Full answer key and audio script making it perfect for self-study; Sample answer sheet from Cambridge ESOL. Who is it for- ILEC is an examination set at CEF levels B2 and C1. ILEC is the equivalent level to the Cambridge First Certificate in English and Certificate in Advanced English and assesses language skills in a legal context.

***DICTIONARY AND EXERCISE BOOK ON CONTRACT DRAFTING** - this book is a combination of our legal dictionary and exercise book on drafting commercial

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contracts *OVER 150 INTERNATIONAL LEGAL ENGLISH terms and phrases for lawyers and law students around the world *100 QUESTIONS to test understanding and use *PERFECT preparation for ILEC and TOLES exams *WRITTEN by a UK qualified lawyer and English teacher This legal English dictionary and exercise book is designed to test international lawyers and law students' legal English as used in the UK and around the world. Readers learn the basic principles, terms and concepts that underpin law, then discover how those ideas can be applied in practice. Learn English legal vocabulary while studying the same topics taught by English legal courses. Great for those working in law whose first language is not English.

There are two golden rules for the citation of legal authorities. One is consistency. The other is consideration for the reader. Legal writing is more persuasive when the author refers to legal materials in a clear, consistent and familiar way. The Oxford University Standard for Citation of Legal Authorities (OSCOLA) helps authors to achieve consistency in citing cases, legislation and secondary sources. And it helps authors to make life easier for their readers. OSCOLA is widely used by law schools and legal publishers both in the United Kingdom and abroad. This latest revision of OSCOLA (the fourth edition) is the first to be published in hard copy, and provides more detailed coverage of both primary and secondary legal sources. The editors are Donal Nolan and Sandra Meredith. Shortlisted for the Halsbury Legal Awards 2013 in the Award for Academic Contribution category.

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"Absolute Legal English is a practical and stimulating course book for students of law and practising lawyers who wish to work in an international legal environment and need to extend their language skills. It is particularly useful for candidates preparing for the ILEC exam"-back cover.

Legal English: How to Understand and Master the Language of Law offers a contemporary guide for students and practitioners alike who want to improve their language skills and build confidence in communicating effectively from the classroom to the courtroom. The second edition has been completely revised and updated to cover all aspects of language as used in a legal context where effective communication is crucial to both academic and professional success.

English for Business Studies is a course for upper-intermediate and advanced level students who need to understand and discuss business and economic concepts.

Key Facts is the essential revision series for anyone studying law, including LLB, ILEX and post-graduate conversion courses. The Key Facts series provides the simplest and most effective way for you to absorb and retain the essential facts needed to pass your exams effortlessly. Key features include: * Diagrams at the start of chapters to summarise the key points * Structured heading levels to allow for clear recall of the main facts * Charts and tables to break down more complex information New to these editions is an improved text design making the books easier to read and the facts easier to retain. Key Facts books are supported by the website www.UnlockingTheLaw.co.uk where you will find extensive revision materials including MCQs and Key Q&As.

Check Your English Vocabulary for Medicine is a workbook designed to help learners of

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English improve their knowledge and understanding of core medical terminology. The workbook includes crosswords, puzzles and word games to test and build specialist English vocabulary. The combination of self-study exercises and practical speaking activities mean that this book is ideal for both home and class-based study.

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